

Gale Databases

Go to the Carver Public Library's website – www.carverpl.org – and click on the databases button on the left.

Click on the **CLICK HERE** link under **Databases made available by Southeastern Massachusetts Library System and the Massachusetts Board of Library Commissioners** and then enter your library card number after **Enter MA Library Card:**

The Gale databases can be searched individually or by using the **General OneFile Search**.

General OneFile has millions of full text news and periodical articles on a wide range of topics. Many articles include images.

The General OneFile **basic search** will search by subject, keyword or entire document. The **advanced search** allows for searching by author, abstract, document title and many more. Results can be limited by full text articles, peer reviewed publications or documents with images in both the basic search and the advanced search.

The **advanced search** offers many ways to search including the drop down list in the search menu which offers searching by author, abstract, publication date, volume and many more. Patrons can add rows to increase the advanced searching capabilities. While searching in Advanced Search, one can also search by document type, date, title, and subject. There are browse lists for subject and publication title.

The **search results** page has tabs at the top with the number of articles found under each of the following: Magazines, Academic Journals, Books, News and Multimedia. Image, video and podcast results appear on the left. After clicking on a specific article, a toolbox will appear on the right with the different options of printing, emailing, citing, downloading, bookmarking, creating an MP3 of the article, sharing and there's also a dictionary. Related subjects will appear on the left of the page.

At the top of the General OneFile page, there is a **Change Databases** Button which will bring up a page that lists all of the Gale databases. These databases can be searched individually or some or all of the databases can be selected and searched. The databases towards the bottom must be searched individually.

The individual Gale databases are Academic OneFile, General OneFile, Biography Resource Center, Contemporary Literary Criticism – Select, Dictionary of Literary Biography, Educator's Reference Complete, Expanded Academic ASAP, Gale Virtual Reference, General Business File ASAP, General Reference Center Gold, Health Reference Center – Academic, Massachusetts History Online, Scribner Writers Series, and What Do I Read Next?